

Re-opening Procedure for Hopedale Sr. Center August 2020

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AUG 17 2020
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General Precautions Prior to a limited re-opening to the public:

The Hopedale Sr. Center meet with the Hopedale Board of Health who outlined general stipulations to enact prior to consideration for a limited re-opening.

- Place signage at entrance and in Sr. Room regarding COVID-19 safety precautions
- Provide access to hand sanitizing for staff and visitors upon entrance
- Require all staff and visitors to wear masks
- Require staff and visitors to sign a "check-in" log
- Place plexiglass shielding at Sr. Center Reception desk
- Place plexiglass shielding above the top of Director's cubicle

Requirements for limited "by appointment opening" to general population:

- No more than two (2) guests and two (2) staff persons will be allowed in the room at one time.
- Visits to the Sr. Center will be limited to no more than one hour.
- Sanitize of high contact surfaces will occur between visitors.
- Visitors to the Sr. Center will be asked to confirm that they do not have, and are not suspected of having, nor have they had close contact with anyone with COVID 19.
- Individuals with a fever, cough, or any signs of respiratory infection will not be able to come to the Center.
- Individuals who have travelled outside of New England must wait 14 days before coming to the Center.
- Everyone is required to wear a face covering upon enter and while visiting the Sr. Center.
- Visitors will be asked to sanitize their hands upon entering the Sr. Center.
- Whenever possible, visitors must maintain six (6) feet of distance from others.
- Prior to visiting the Sr. Center, individuals must indicate if they need a face covering. If required, one will be provided to the visitor prior to their entry into the building.
- The Sr. Center will maintain a "Visitor Log" for contact tracing purposes recording, Date, Visitor Name and Phone Number.

Place directional arrows to establish Traffic Flow

Post signage for 6' distancing

Provide Regular or Frequent sanitization of High Touch areas

Written Contact Plan Kept on Site

Follow Covid 19 operation Plan for Senior Centers (MCOA)

APPROVED 8-17-20
William F. G. Jr.
Hopedale Board of Health